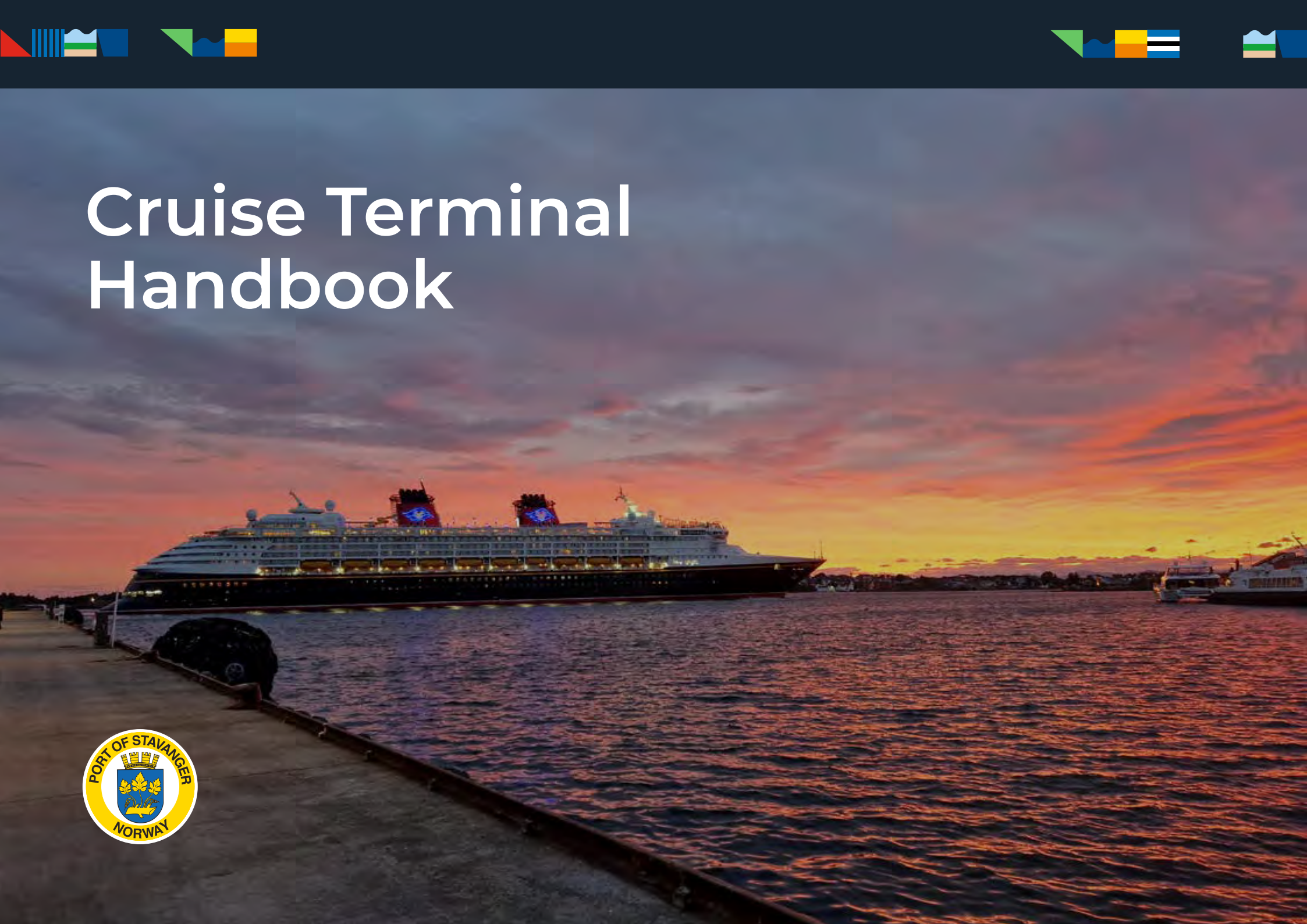




# Cruise Terminal Handbook



All cruise ships in Port of Stavanger must comply to this document.

## About us

Stavanger has welcomed cruise calls for over 130 years. Now, being an all year cruise destination, the number of calls has passed 200.

We are delighted to welcome passengers, crew and cruise liners to our port. Four of our seven cruise berth are in the very centre of the city. They are close to our fantastic attractions, narrow shopping streets, historic buildings and interesting museums. Our cruise berths in the city centre are also close to the National Heritage Site “Old Stavanger”, on the west side of Vågen.

Bearing in mind that locals live their daily lives in those close to 200 small, wooden houses dating over 200 years back, calls for caution. To avoid disturbances from ship movements and other port activities (e.g., noise and emissions), this Cruise Terminal Handbook contains several restrictions especially when it comes mechanical maintenance and external loudspeakers. Maintaining good relations to the neighbourhood is and must be a common responsibility for both the Port of Stavanger as well as ships using the berths.

Please do not hesitate to contact us if there is anything we can assist with.



## Maritime Service Center

Through our Maritime Service Center you can book services, quay and obtain permits.

Telephone: +47 51 50 12 01

E-mail: [maritim@stavanger.havn.no](mailto:maritim@stavanger.havn.no)

VHF working channel: 12

Call sign: Port of Stavanger

Price list / terms and conditions: [Price list](#)

## General Contact Information

Telephone: +47 51 50 12 00

E-mail: [post@stavanger.havn.no](mailto:post@stavanger.havn.no)

Visiting address: Strandkaaien 46, 4005 Stavanger

Web page: [www.stavangerhavn.no/en/](http://www.stavangerhavn.no/en/)

Port facility name: Cruise & Waiting Terminal Stavanger  
UNLOCODE / Port Facility: NOSVG / NOSVG-0019

## Aids to Navigation / Berthing

Berthing plan	<a href="https://www.stavangerhavn.no/en/about/documents/mooringplans/">https://www.stavangerhavn.no/en/about/documents/mooringplans/</a>
Wind sensors – in general	<a href="https://www.portwind.no/">https://www.portwind.no/</a>
Inner harbour Tjuvholmen	<a href="#">Stavanger (N) - Tjuvholmen</a>
Inner harbour DSD	<a href="#">Stavanger (S) - DSD</a>
Mekjarvik	<a href="#">Stavanger (NW) - Mekjarvik</a>
Risavika	<a href="#">Stavanger (SW) - Risavika</a>
Tidalstream Tjuvholmen	<a href="https://www.portwind.no/demo/StavangerTidalstream/details.html">https://www.portwind.no/demo/StavangerTidalstream/details.html</a>
Webcam	<a href="https://www.stavangerhavn.no/en/about/webcam/">https://www.stavangerhavn.no/en/about/webcam/</a>
Anchorage area	Åmøyfjorden, see attachment 1 <i>Overview Map</i> . Pinå can be used after approval by the port and pilot.
Capacity	Normally no limits regarding ship size.
Tender anchor position Åmøyfjorden	Position: 59.00103N 005.69874E – depth 60 m. Bearing: 090 to Dusavika lighthouse – range 0.6 nm See anchor position E in attachment 1 <i>Overview Map</i>
Tender anchor position Pinå	Contact Port Authority
Tender location	Bjergsted and Oil Museum. See attachment 2 <i>Sketch Details Quay and Tender Overview</i> .
Capacity	Normally two tender boats simultaneous.
Fenders	3.9 m x 6.5 m
Pontoons	7.8 m x 7.8 m
Bollards	50T, 100T and 200T – please check the berthing plan.
Mooring	Please note that some of the quays are exposed to heavy weather, such as swell, and strong wind. Deep Water and Offshore Terminal Mekjarvik is especially exposed to the weather conditions.  It is important that weather reports and weather are continuously observed and that all ships must take necessary actions to avoid overload of mooring lines and bollards.  Please also note, maximum 2 mooring lines per 50T bollard.
Gangways	7 m, 8 m, 12 m, 13 m and 14 m (certified annually)
Freshwater	50 m <sup>3</sup> /hr (monthly water quality analysis).





## Quays

Quay	Length	Air draft	Beam	Hight	* Draft			Max ship length
					Alongside	Fender	Pontoon	
Strandkaien – 16W	309	N/A	340°	2.46 m	8.3 m	9.0 m	10.8 m	No limit
Skagenkaien – 05W	149	N/A	345°	1.77 m	7.40 m	7.8 m	9.0 m	255 m**
Skansekaien – 01W	135	N/A	260°	2.02 m	6.40 m	7.8 m	N/A	230 m
Konserthuskaien -18W	232	N/A	315°	3.20 m	8.80-15.00 m	N/A	N/A	280 m
Somaneset 01	349	N/A	180°	2.55 m	8.47 m	8.90 m	8.90 m	350 m***
Pieren 4A	147	N/A	240°	2.00 m	6.30 m	6.30 m	6.30 m	145 m
Mekjarvik	350	N/A	130°	2.80 m	13.30 m	N/A	N/A	No limit

\* Please see ENC or paper chart for official navigation data.

\*\* For new bookings, max ship length is 230 m.

\*\*\* For new bookings, max ship length is 255 m.



## Booking

Booking of quay	<p>Port of Stavanger assigns berth by “first come, first served” principles. Changes may occur. Port of Stavanger is subject to public governance and regulations. Consequently, the port has reserved the right to make any changes to the ports guidelines which entails reduced berth capacity and potential loss of assigned berth.</p> <p>Port Of Stavanger process advance reservations; Orders for 2027 will be processed from 01.02.2023. Orders for 2028 will be processed from 01.02.2024 etc.</p>
Cruiselist	<p>Cruiselist is available on the port’s website and via agent. <a href="https://www.stavangerhavn.no/en/maritim/cruise/">https://www.stavangerhavn.no/en/maritim/cruise/</a></p>
Changes	<p>All changes are notified to relevant parties.</p>
Berthing plans	<p>Updated berthing plans are available at <a href="https://www.stavangerhavn.no/en/about/documents/mooringplans/">https://www.stavangerhavn.no/en/about/documents/mooringplans/</a></p>
Turning circle	<p>Turn upon arrival or departure, depending on side to quay.</p>
Side to quay	<p>Stated on Berthing plan and must be followed.</p>
Position alongside	<p>Directed by Duty Officer at Port of Stavanger.</p>
Berthing priority	<p>Priority on berthing plan must be followed.</p>
Under keel clearance - UKC	<p>Port of Stavanger use the following calculations for UKC. For ships &gt;20m: 1.5% of the ship's width and &lt;20m width: 0.30 meters. Historical data / previous call history is also used for berth assignment. Allocation of fenders and pontoons is based on the reported draft in the original booking.</p>



## Mandatory reporting

<p>Safe Sea Net Norway – SNN, National Single Window</p>	<p>SafeSeaNet Norway is an internet-based maritime single window reporting system that enables vessels to provide mandatory notifications to Norwegian governmental authorities and ports. SafeSeaNet Norway complies with EU Directives 2002/59 and 2010/65.</p>
<p>International Health Regulations</p>	<p>In case of illness indicative of a disease of an infectious nature or evidence of a public health risk on board: See article 28 section 4 (International Health Regulations) <a href="https://apps.who.int/iris/bitstream/handle/10665/246107/9789241580496-eng.pdf;jsessionid=A1618975DF9E820698348746CAF21582?sequence=1">https://apps.who.int/iris/bitstream/handle/10665/246107/9789241580496-eng.pdf;jsessionid=A1618975DF9E820698348746CAF21582?sequence=1</a></p> <p>Notification shall be given to the Norwegian Coastal Administration and the Port Authority, which then notifies the municipal doctor or the National Institute of Public Health.</p> <p>Notification by phone must be followed by distributing the Maritime Declaration of Health (MDH) (Annex 8)</p> <p>Contact details: Norwegian Coastal Administration: + 47 78 98 98 98 Stavanger – Port Authority: + 47 51 50 12 01</p> <p>Norwegian Coastal Administration will notify: Institute of Public Health: +47 21 07 70 00 after 15:45 +47 21 07 63 48 Municipal doctor – Stavanger: + 47 410 15 155</p>
<p>Port Authority</p>	<p>SSN reporting covers mandatory reporting to Port of Stavanger.</p>
<p>VTS</p>	<p>All ships shall obtain permission to use the waters by reporting to Kvitsoy VTS when entering and leaving VTS-area. VHF channel 18 (sector south) and VHF channel 19 (sector north).</p>
<p>Pilot</p>	<p>Pilot to be confirmed to Kvitsoy Pilot two hrs. prior to arrival at boarding position. Use VHF channel 13.</p>

## Arrival

Ships above 255 meters inbound and outbound for Sandnes	Use the fairway northwest of Rennesøy.
<b>Mandatory reporting</b>	
Reporting 1hr before arrival	Call Port of Stavanger on VHF Ch 12 or phone +47 51 50 12 01. No attempt should be made to enter the harbour without confirmed contact with Port of Stavanger.
20 min before finale approach	Perform communication check with quayside on VHF CH. 12.
Any defect on navigation equipment or propulsion equipment shall be communicated to the port authority prior to arrival.	

## Port stay

<b>Mandatory reporting</b>	
One hour before ETD	Confirm ETD to Port of Stavanger VHF ch 12 / 0047 51 50 12 01.
<b>Miscellaneous</b>	
Permits	See Section PORT REGULATIONS/RESTRICTIONS.
DOS	Port of Stavanger requires annual DOS to be signed during first port of call.
Evacuation plan	Distributed with annual DOS.
Gate security	Permit to access the ISPS-area must be obtained through the gate security.
Deliveries and visitors	Contact gate security.



## Departure

### Mandatory reporting

- All ships must obtain permission to use the waters by report to Kvitsøy VTS before leaving the quay.

### Miscellaneous

Permits

See Section PORT REGULATIONS/RESTRICTIONS.

TUG

Tugs are operated by private companies and are not always available in the port. Please contact port agent for details.

Environmental Port Index (EPI) Report

Departure report must be completed within 72 hrs.  
The crew is responsible for completing the reports in the [EPI-portal](#).





## PORT REGULATIONS/RESTRICTIONS

All activities require approval **in advance** from Port of Stavanger.  
 Special regulation might apply on National Day (17. May) or due to conditions in port.

### When permitted

- if all safety matters are taken
- and/or according to international/national conventions, rules and/or regulations

Washing/painting	Not on Sundays or public holidays. No spill. Further restrictions may occur.
Spray painting	Not allowed.
Drills	Not before 08:00 or after 18:00 weekdays and 10:00 – 18:00 Saturdays. Not at all on Sundays or public holidays. Further restrictions may occur.
Lifeboat/rescue boat	Restrictions may occur.
Ships own RIB tours	An additional application to the local police (or Norwegian Armed Forces) is required. Restrictions may occur.
Tender boat	Restrictions may occur.
Speed	Speed limit in the inner harbour: 8 knots
Hot work	Restrictions may occur.
Grinder/rust picker	Not allowed
Maintenance	Easy maintenance (low noise) is allowed. Restrictions may occur.
Diving/hull inspection	Restrictions may occur.
Use of incinerator	Not allowed.
Ship's whistle	Only as aid to navigation or in emergencies.
Sail away music	Not allowed on open decks.
Public outside announcement	Not allowed, except for safety matters and emergencies.
Scrubbers	Port of Stavanger recommend only closed loop.
Storage/provision/waste	24 hrs notice to Port of Stavanger. Restrictions may occur.
Cherry pickers/Crane operation	24 hrs notice to Port of Stavanger. Restrictions may occur.
Bunker boat	24 hrs notice to Port of Stavanger. Restrictions may occur.
Waste	24 hrs notice to Port of Stavanger. Restrictions may occur.

